Minutes of the meeting held on Wednesday 19th June at 11 am Culm Pyne Barton, Hemyock

Heather Stallard Present: HS Lisa Turner LT Catherine Bass СВ Bruce Payne ΒP Cathy Gardner CG ΚP Ken Pearson **Apologies:** Geoffrey Sworder GS

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Item	Minutes	Action
1.	New Steering Group member Cathy Gardner was welcomed. Minutes of the last Steering Group meeting were reviewed and agreed.	
2.	Matters arising taken within agenda.	
3.	 a. Communications/ website • TBDC voluntary and community fund has supplied a grant of £1000 toward the development of the website, training and developing advertising. Separate account to be kept for evidence of expenditure. • Free training with Cosmic is now used, further training will be charged at £90 per five people per hour. • Populating the website remains an issue, as available time for all is limited. LT suggested that she ask a volunteer currently helping at the AONB office to see if she can devote some time to assist. Opportunities for parishes to advertise their communal facilities available for hire or rent have not been taken up to date, advertising take up is also slow. Event notifications are beginning to be notified. • CB to write to Parish Clerks requesting they put Blackdowns Online on their next agenda item as well sending a poster for display on their notice- 	CB LT/CB
	 A self help group will be set up from among already trained individuals to assist in populating parish pages that are being developed. CB to organise a group meeting in the w/b 22/7/13 in a web enabled room. Individuals to bring their own wireless laptops if possible. This to be followed up by a semi-regular drop-in session as more people get training. A Facebook page has been set up in response to the suggestion from the AGM. Imagery is awaited from Cosmic before notifying the Network. 	СВ СВ СВ
	 Discussed other communication opportunities and agreed to take up newspaper and other paper publications again, esp. View from the Blackdowns (Axminster and Honiton)which appears to be improving its content again. Other paper groups include the Gazette group in Somerset, Mid Devon Group, Wellington Weekly and the Mid Week Herald. 	СВ
	 Traffic, Transport Highways CB to forward email re Devon road policy to the Stg Gp received via Graham Long. KP to forward this to his Somerset County Council Highways contact for comment and to see whether similar policies are being adopted by SCC. County policies need to be clarified and specific policy for local roads established. The action group needs much more detail of road maintenance issues in 	KP/CB

	Next meeting: Friday 6 th September at 10 am at Culm Pyne Barton	
	HS was thanked for her hospitality.	
6.	Date of next Stg Gp mtg: Meeting closed at 13.00	
	 Invoices have been sent to all contributing Parish Councils fro 2013-14 contributions, and 2 invoices for parish webpage hosting. 	
	 Cheques signed for Culmstock Village Hall use at AGM (£17.50) and Co-ordinator salary + expenses (£518.52) 	
	£1000 received into the account after 2012 / 2013 account was closed. Bank balance currently £3019.	
4. 5.	Outcome of AGM 24 th May 2013 All agreed that the turnout at the AGM was pleasing with a number of new representatives present. Need to work towards even greater engagement Finance	
	Meeting date to be set for this 30ly in ACNB thig 100m	LT/CB
	 C. Planning GS & LT to set up an inaugural meeting as soon as possible, have representatives listed from 3 of the 4 District Councils. Need to decide how to approach the important issues which are. Revised housing requirement projections which, in the recent ONS report following the 2011 census, indicates a substantial reduction in affordable housing needs across Devon and into Cornwall. Neighbourhood planning – money is available for groups submitting a plan; a paper is being prepared by Tracey Bell for AONB Management Group outlining a proposal for East Devon parishes. District Councils are apparently supplied with £30k to support each neighbourhood plan in preparation. Increased number of applications coming in under sustainability agenda which appear to be being granted without regard for suitability of location in local terms. Meeting date to be set for mid July in AONB mtg room 	GS/LT
	the Parishes and other highways /traffic related information; aim to relaunch the questionnaire following their next meeting at the end of July. • HGV routes need clarification in view of the stated DCC road maintenance policy. Next meeting of T/T/H group to be late July	